

Main Street Wauchula Board of Directors Application

Preliminary Information:

Applicant's Name:

Residence:

Telephone:

Business:

Telephone:

Nature of Business:

Membership in community and other organizations:

Organization

Dates

Activities

Brief biography:

Specific qualifications for Main Street Wauchula Board of Directors:

I, _____, verify that I have fully read the Board of Directors job description and understand my obligations to Main Street Wauchula should I be chosen to serve on the board.

Signature: _____ Date: _____

**MAIN STREET WAUCHULA
BOARD OF DIRECTORS JOB DESCRIPTION**

- Position:** Board of Directors
- Location:** Office Address: 107 E. Main Street Wauchula, FL 33873
- Schedule:** Monthly Board Meetings held the 1st Thursday of each month @ noon.
- Term Length:** Terms of office are 1 year unless stated otherwise in the MSW Bylaws
- Responsibilities:** Collectively, the Board of Directors assumes legal and philosophical responsibility, and establishes policy, for all activities of the Main Street Wauchula, Inc. Board members provide leadership for the program, raise operating and capital funds, participate in committee assignments, and serve as advocates of Downtown revitalization. Board members represent the larger view of why Downtown revitalization is crucial for entire communities.

Board members should demonstrate interest in the Main Street Program's purpose and goals and have specific experience in or knowledge of administration, finance, program development, advertising, public relations, Downtown business activity, communications, design, or economic development. Each Board member should be willing to commit 4 – 10 hours per month, exclusively of Board Meetings and make a personal contribution (and business contribution if applicable) to Main Street Wauchula, Inc. Board Members should be willing to step into a leadership position within the Board of Directors. Board Members are expected to participate in a majority of the services delivered to the community by Main Street Wauchula.

- Tasks and Requirements:**
1. Attend the annual retreat/planning session.
 2. Attend all monthly Board of Directors meetings.
 3. Serve on a committee/team and attend committee meetings:
 - Promotion Committee
 - Design Committee
 - Economic Vitality Committee
 - Organization Committee
 - Historic Committee
 4. Volunteer whenever possible for Main Street events/activities.
 5. Oversee planning and fiscal control for Main Street Wauchula, Inc.
 6. Become familiar with Main Street Wauchula's mission statement and vision
 7. Ensure that objectives and activities are consistent with Main Street Wauchula's goals and objectives.
 8. Review Main Street Wauchula's plans and budget, and evaluate program effectiveness.
 9. Advocate for Main Street Wauchula.
 10. Ability and willingness to raise monies for operation of Main Street Wauchula.
 11. Fulfill my financial obligation to Main Street Wauchula by paying annual dues required for Main Street Wauchula membership

I have read the responsibilities, tasks, and requirements and understand and agree to what is expected of me as a Board Member of Main Street Wauchula, Inc.

Date: _____ Signed: _____